

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_



Wednesday, May 22, 2019  
Regular Meeting  
7:00 pm

RIPLEY UNION LEWIS HUNTINGTON  
LOCAL SCHOOL DISTRICT BOARD MEETING  
1317 S. Second St.  
Ripley, Ohio

1. Welcome/Opening

**Subject**                    **A. Roll Call**  
  
**Meeting**                    May 22, 2019 - Regular Meeting  
  
**Category**                    1. Welcome/Opening  
  
**Access**                    Public  
  
**Type**                    Procedural  
  
Yea - Mrs. Huff  
Yea - Mr. Oberschlake (arrived at 7:11 pm)  
Yea - Mr. White  
Yea - Mr. Wilson  
Yea - Mr. Cluxton

Also in attendance was James Wilkins II –Superintendent, Jeff Rowley-Treasurer, Aric Fiscus-ES Principal, Jerod Michael-MS Principal, Kara Williams-Special Services Coordinator, Chris Yound-HS Principal, Kim Stoffer, Susie Skinner, Rex Woodward, Deanna McClain, Mary Gagnon, TK Sullivan, Whitney Lovejoy, Gabe Scott, and approx 9 guest

**Subject**                    **B. Pledge of Allegiance**  
  
**Meeting**                    May 22, 2019 - Regular Meeting  
  
**Category**                    1. Welcome/Opening  
  
**Access**                    Public  
  
**Type**                    Procedural

"I pledge allegiance to the flag of the United States of America,  
and to the republic for which it stands, one nation under God,  
indivisible, with liberty and justice for all."

2. Public Comments/Visitors

**Subject**                    **A. Public Comments**

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Meeting May 22, 2019 - Regular Meeting  
Category 2. Public Comments/Visitors  
Access Public  
Type Information  
There was no one signed in to address the board at this time.

3. Administrative Report

Subject A. James Wilkins, Superintendent Monthly Update  
Meeting May 22, 2019 - Regular Meeting  
Category 3. Administrative Report  
Access Public  
Type Information, Report

Superintendent's Report - Jamie Wilkins

Vision, Continuous Improvement and Focus of District Work

- **Recognition of retirees: Ms. Deanna McClain (High School Math) with 26 years with RULH Schools and Ms. Mary Gagnon (Middle School Teacher Aide) with 20 years.**
- **Mr. Wilkins then introduced two new teachers in attendance to be approved for the 2019-20 school year, they were TK Sullivan who will be teaching 8th Grade Science, and Whitney LoveJoy who will be teaching 8th Grade Language Arts.**
- **The District Leadership Team met on Tuesday, May 14th.** The team worked with Stephanie Wagoner (Brown County ESC) on the professional development plans for the 2019-2020 school year.
- **Teacher/Staff Appreciation week went well.** Activities to recognize the work of teachers and staff were held in all buildings.
- **On Tuesday, May 14th, we held the first annual "Bus Driver Appreciation Breakfast".** The breakfast was held at the high school and was catered by Dairy Yum Yum of Aberdeen.

Communication and Collaboration

- **The final Breakfast with the Superintendent of the 2018-2019 school year was held on Friday, April 12th at the Dairy Yum Yum in Aberdeen.** Thanks to all who attended this school year.
- **Mr. Cluxton, Mr. White, Mr. Wilson and I attended the All-County Board Dinner at the Southern Hills Career and Technical Center on Tuesday, April 23rd.** Ms. Holly Hayden was recognized as the RULH Teacher of the Year and the Lee Nominee.
- **I attended the Senior Night baseball game (vs. Fairfield on Monday, April 29th) and the Senior Night Softball game (vs. Eastern on Tuesday, April 30th).**
- **I attended the RULH Spring Music Department Concert at the high school on Tuesday, May 14th.** Compliments to Mr. Brown, Mrs. Brown, Mrs. Kahrs, the students on their outstanding performance!
- **Mr. Rowley, Mr., Young and I attended the Southern Hills Career and Technical Center Completer Ceremony (at the Brown County Fairgrounds) on Thursday, May 16th.**

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- **I attended the RULH Alumni Dinner on Saturday, May 18th.** It was a great evening!
- **I attended the RULH High School Scholarship Luncheon on Sunday, May 19th.**
- **I plan to attend the Senior Class dinner at Laurel Oaks Golf Course tomorrow evening (Thursday, May 23rd).**

Policies, Governance and Compliance

- **I plan to attend the Southern Hills Athletic Conference Board of Directors meeting next Tuesday, May 28th.**
- **The RULH Administrative Team will meet on Thursday, May 30th to discuss school related plans for this summer and the 2019 – 2020 school year.**
- **RULH Administrators will attend the Legal Update/Cookout for Brown County Administrators on Friday, June 7th.**
- **The RULH Administrative Team will attend the Region 14 Hopewell Administrators Conference on Tuesday, June 11th.**

Instruction

- **Evaluations for the 2018-2019 school year are completed.** Principals and administrators followed the appropriate timeline for teacher and staff evaluations.
- **Students completed the 2018 – 2019 general testing requirements for ELA, math, science, and social studies** the second week of May.
- **Mr. Michael and I conducted interviews for middle school teaching vacancies.** I am recommending three new teachers tonight for our middle school: T.K. Sullivan (8th Grade Science), Scott Thacker (8th Grade Math), and Whitney Lovejoy (8th Grade Language Arts).
- **Lt. Colonel Craig Palmer (from Clermont County) is scheduled to be approved (this month) by the Marine Corps as the RULH Senior Marine Corps JROTC Officer.** Pending Marine Corps approval, I will recommend him to the board of education at the June meeting.

Resources

- **Mrs. Williams, Mr. Rowley and Mr. Young and I met with administrators from Child Focus on Monday, May 6th.** A tentative rollout of an Adolescent Center (to be located in one hallway of the high school) is planned for January 2020.
- **Track Update – This week Dave Kiley Construction began trenching to create additional drainage for the high school track.** Heiberger gave specifications for Kiley Construction to follow for this project.
- **School Based Health Center Update:** The Brown County Superintendents are going to submit a counter proposal to HealthSource of Ohio in regards to the plan for school based health care for Brown County Schools.

Subject                      **B. Chris Young, High School Principal**

Meeting                      May 22, 2019 - Regular Meeting

Category                      3. Administrative Report

Access                        Public

Type                            Information

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R.U.L.H. High School  
Board Report  
May 22, 2019

- Mr. Young began by personnal thanking Mrs. McClain for her support, advice, and constructive input during his first years as a new high school principal, and wished her all the best in her retirement.
- Mr. Young then recongized those athletes and coaches for the recent Southernhills Athletic Conference All League honors. They were Carlee Daulton for Girls Basketball, Quincy Ellis for Bowling, Reggie Taylor for Girls Softball, and to Rex Woodward for being recognized as Coach of the Year in basketball.
- EOC Exams are completed. Thank you to Ms. Osman for coordinating all the testing during this year.
- The RULH High School Blood Drive, sponsored by Student Council, was held on Wednesday, May 8th. Thank you to everyone who donated.
- Prom was held on Saturday, May 4th. It was a great evening. Thank you to Ms. Tammy Mingee for her hard work and effort.
- The FCCLA attended their State Competition on April 25th & 26th. Katelynn Miller qualified for National Competition with their Recycle & Redesign Senior Project
- The FFA attended their State Convention May 1st to May 3rd. Congratulations to Lucas Moran, Alex King, and Kaitlyn Smith on earning their State Degrees.
- Thank you to the Board of Education and Mrs. Rau’s classes for providing lunches to staff during Teacher Appreciation Week.
- The RULH Music Department held their high school musical, Freaky Friday on May 10th through May 12th. It was an outstanding performance. Congratulations to the cast. The RULH Music Department Spring Concert was held on Tuesday, May 14th. Everyone did an excellent job.
- The RULH High School Academic Awards were held on Tuesday, May 14th. Congratulations again to all students who received an award.
- 8th grade Orientation was very successful. Ms. Osman & Mrs. Arthur scheduled classes with the 8th graders on Monday, May 13th.
- The FFA, FCCLA, & BPA took a field trip to Kings Island on Friday, May 10th.. All students enjoyed themselves.
- The FFA Banquet was held on Wednesday, May 15th. Congratulations to our new officer team.
- The Southern Hills CTC Graduation Ceremony will took place on Thursday, May 16th at the Brown County Fairgrounds.
- The RULH Alumni Dinner was held Saturday, May 18th at RULH High School. It will begin at 6:00 PM.
- The RULH High School Scholarship Luncheon was held on Sunday, May 19th at RULH High School. Congratulations to our scholarship winners.
- The 2019 Graduates participated in walk-throughs prior to graduation practice on Wednesday, May 22nd. They went to the RULH ES, RULH MS, and the Ohio Valley Manor (with the Kindergarten students)
- The Senior Dinner will be held on Thursday, May 23rd at Laurel Oaks Golf Club in Maysville. Dinner will begin at 5:30 PM.
- The Commencement Ceremony for the Class of 2018 will be held on Sunday, May 26th at 2:00 PM in the RULH High School Gymnasium. Congratulations Graduates!

**Subject**                      **C. Jerod Michael - Middle School Principal**

**Meeting**                      May 22, 2019 - Regular Meeting

**Category**                      3. Administrative Report

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Access Public  
Type Information

**ELH Middle School Board Report  
by 2019**

Jerod Michael

Attendance Report: We are holding steady at 95% for the year and 94.97% for the quarter. The middle school has put a big emphasis on attendance this year. We do many activities and rewards for attendance, such as impromptu slushies, recess, and extra gym time. We have 13 students with perfect attendance and 40 students with 2 or less misses days all year.

Mayhala Dragoo was awarded top honors at the State Science fair. She was able to score enough points to be awarded a Superior Rating.

The Middle School hosted Real Money Real World, put on by the OSU extension office. Many community members volunteered their time to help out students navigate through life. Students were given a job, they had to get insurance, a house, a car, ect. RWRM is a great experience for our students. We are looking forward to next year, we hope to do the same process but with jobs that require a certificate from the CTC or other training facility.

We had the Middle School Semi-formal dance this past Friday, the PBIS committee puts this event on to show our appreciation for the students. Students looked very nice and it was a very fun event. Thank you to all that helped and supported our students.

**Subject D. Aric Fiscus - Elementary School Principal**

Meeting May 22, 2019 - Regular Meeting

Category 3. Administrative Report

Access Public

Type Information

Aric Fiscus

SWD attendance: 93.54%  
All Attendance: 93.82%

**Elementary Building Report**

The elementary received an award at the Hopewell ceremony in April in recognition of the PBIS Bronze Award that was given earlier in the school year.

Jasmine Young was awarded Best of Show for the 4th grade art work at the Brown County Art Fair.

Fourth graders performed as a part of the spring music concert at the high school this past Tuesday. They performed 3 songs with their recorders. Several students were also recognized for their "belt" level that they had achieved according to their mastery level of the recorder.

Our final Go Green! PBIS incentive party was Tuesday, May 21. As has become tradition it featured bounce houses for the kids.

Kindergarten students went to Ohio Valley Manor on Wednesday to participate in a program with high school seniors as well as residents of the Manor.

Over the past three days grades 2-4 held spelling bees and award ceremonies. Tomorrow K and 1 will hold awards ceremonies.

**Subject E. Kara Williams - Special Services Coordinator**

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Category 3. Administrative Report  
Access Public  
Type Information

Special Services Board Report  
May 22,2019

Kara Williams

Special Education Numbers:

We will end the school year with:

- 189 IEP's-Pre-k-12 grade
- 31-504 Plans-k-12
- 7-IEPs -Placed outside of district
- 9-IEP students receiving home instruction

DLT Meeting

The DLT meeting was held May 14th. This is the last one of the school year. We worked on a PD plan for the 2019-2020 school year, as well as the Decision Framework.

Grant Received

Secondary Transition Enhancement Funds

We have ordered transition folders for the IEP students that are 14 years and older. The teachers will be getting a transition manual to help assist in the transition plans.

Calm Down Rooms:

Child Focus (Mat Hagee, and Jennifer Jeffers), Ms Michael, Ms Osman and myself have been working on getting calm down rooms put together in each building. The rooms will be decorated to help calm students who are in distress. We are in the planning stages but hope to have the rooms done before school starts.

I want to say "Thank you" to the board of education, Mr Wilkins, Mr Rowley and the Principals for making my first year as a Blue Jay great! I could not have asked for a better year, I look forward to many more here in Ripley!

4. Financial Reports & Resolutions

Subject A. Minutes  
Meeting May 22, 2019 - Regular Meeting  
Category 4. Financial Reports & Resolutions  
Access Public  
Type Action

Recommended Action To approve the minutes from the April 10, 2019 regular meeting as presented.  
See draft copy of minutes attached for your review.

File Attachments

Apr 10 2019 regular minutes.pdf (1,248 KB)

Executive Content

Please review draft minute records below, and advise of any noted additions or corrections.

Subject B. Financial Report

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Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action Approve Financial reports as presented for the month ending April 30, 2019

Admin Content

Please see the following financial reports for the month ending April 30, 2019:

- A1 - Cash Reconciliation
- A2 - Financial Summary Report by Fund
- B - Summary Check Listing
- D - General Fund Appropriation Summary Report
- F - Utility Report

Administrative File Attachments

- A1\_CSHREC\_APR19\_signed.pdf (33 KB)
- A2\_FINSUMM\_APR19.PDF (13 KB)
- B\_CHECKS\_ALL\_APR19.PDF (8 KB)
- C\_CHEKPY\_BOARD\_APR19.PDF (42 KB)
- D\_APPSUM\_BOARD\_APR19.PDF (6 KB)
- F\_Utility Report 2018-2019.pdf (98 KB)

Executive Content

Please see the following financial reports for the month ending April 30, 2019:

- A1 - Cash Reconciliation
- A2 - Financial Summary Report by Fund
- B - Summary Check Listing
- C - Vendor Detail Check Listing
- D - General Fund Appropriation Summary Report
- E - Summary Receipt Listing
- F - Utility Report
- G - Investment Ledger (as of 5/1/19 to include settlement from 4/29/19 that closed on 5/1/19)

I have also attached my monthly Detail Treasurer Report which gives a month to month comparison and explanations.

Executive File Attachments

- A1\_CSHREC\_APR19\_signed.pdf (33 KB)
- A2\_FINSUMM\_APR19.PDF (13 KB)
- B\_CHECKS\_ALL\_APR19.PDF (8 KB)
- C\_CHEKPY\_BOARD\_APR19.PDF (42 KB)
- D\_APPSUM\_BOARD\_APR19.PDF (6 KB)
- E\_RECRPT\_APR19.PDF (18 KB)
- G\_Investment Portfolio\_050119.pdf (71 KB)
- Treasurer Detail Report for May 22 2019.pdf (100 KB)
- F\_Utility Report 2018-2019.pdf (98 KB)

Subject **C. Acceptance of Recycle Rally \$1,900 Prize**

Meeting May 22, 2019 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

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BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held 20

Type Action  
Recommended Action To acceptance of Award and congratulations to Mr. Jerod Michael and the entire Middle School for their selection to receive \$1,900 as the 6th Place Prize Winner in the Annual Collection Universal League Contest in the 2018-2019 Recycle Rally, sponsored by PepsiCo, Inc.

Subject D. Approve New CD Investment

Meeting May 22, 2019 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action To approve the Investment of \$250,000 in a Goldman Sachs Bank FDIC Insured Certificate of Investments as recommended by the treasurer:

- \$250,000 - Goldman Sachs Bank Certificate of Deposit - 3 year term at 2.55%

This replaces the 24 month, \$250,000 American Express CD which matured on 4/22/19 with a rate of 1.6%

Subject E. Budgetary Additions and Modifications

Meeting May 22, 2019 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action To approve the budgetary revenue and appropriation modifications as presented by the treasurer.

2018-19 Budget Appropriation Modifications  
Board Review - May 22, 2019

Type	Amount	Account Code	Description/Purpose
New FUND/SCC			
Add	-	001-9020	Establish fund to account for New MS Sign Pu
Add	-	007-9004	Establish fund to account for New Toria Chey
Add	-		

APPROPRIATIONS:

Mod	500.00	006-3120-423-9003-000000-002-00-000	Budget Mod from HS to MS purchase Service
	(500.00)	006-3120-423-9003-000000-003-00-000	Budget Mod from HS to MS purchase Service



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Mod	600.00	009-1314-550-9005-090000-003-00-000	HS Home Ec Lab Fee Budget Increase - Class
Mod	1,800.00	009-1110-550-9001-000000-001-00-000	ES Universal School Fee Supply Budget Incre
	1,000.00	009-1120-550-9002-000000-002-00-000	MS Universal School Fee Supply Budget Incre
Mod	700.00	019-2190-510-9018-000000-000-00-000	Youth Service America Grant - Budget Mod fo
	(300.00)	019-2190-425-9018-000000-000-00-000	Youth Service America Grant - Budget Mod fo
	(400.00)	019-2190-430-9018-000000-000-00-000	Youth Service America Grant - Budget Mod fo
Mod	11,500.00	006-3120-560-9003-000000-002-00-000	Increase budget to cover Sysco Order encum
	23,000.00	006-3120-560-9003-000000-002-00-000	Increase budget to cover Sysco Order encum
Mod	1,200.00	001-3120-510-0000-000000-000-00-000	Increase budget for general food service ope
Mod	200.00	001-1120-840-0000-000000-002-00-000	Increase budget for MS dues/fees
	200.00	001-1110-840-0000-000000-001-00-000	Increase budget for ES dues/fees
Mod	1,000.00	006-3190-550-9001-000000-003-00-000	Increase supply budget for Blue Jay Catering catering
Mod	3,175.00	300-4535-890-9312-000000-002-00-000	Modify activity budget by JH Volleyball coach
Mod	80.06	018-4670-890-9012-000000-001-00-000	Modify activity budget for Sunshine Committ
Mod	720.00	018-1120-880-9002-000000-002-00-000	Establish Scholarship budget for 19 MS Schol
Mod	75.00	001-2134-410-0000-000000-001-00-000	Increase nurse purchased service budget to c
Mod	17,922.20	006-3120-251-9003-000000-002-00-000	Increase ER Medical Premium budget for add
Mod	1,000.00	001-1314-510-0000-090000-002-00-000	Increase supply budget for MS Home Ec Lab
Mod	100.00	018-1110-430-9001-000000-001-00-000	Modify ES Principal fund budget
	(100.00)	018-4670-890-9001-000000-001-00-000	Modify ES Principal fund budget
Add	3.88	599-7200-911-9219-000000-000-00-000	Establish budget for Title IV-A Transferability
Mod	68,000.00	001-1231-474-0000-000000-000-00-000	Increase budget for Payment due other Distri

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		000	
Mod	(26,417.83)	001-1130-471-0000-000000-003-00-000	Regular Education Tuition due other Districts
	(3,597.66)	001-1247-474-0000-000000-003-00-000	Other Adjusted Special Ed - FRS services
	(2,628.65)	001-1231-475-0000-000000-000-00-000	Specual Education Tuition due other Districts
	137.06	001-1232-475-0000-000000-000-00-000	SOESC Services for Hearing asst
	(147.62)	001-1233-475-0000-000000-000-00-000	SOESC Services for Vision asst
	(198.97)	001-2153-475-0000-000000-000-00-000	SOESC Services for Audiology asst
	(600.00)	001-2213-475-0000-000000-000-00-001	SOESC Services for Autism Consultant
	75.74	001-2213-475-0000-000000-000-00-002	SOESC Services for Support staff
	0.03	001-2720-475-0000-000000-000-00-000	SOESC Services for Operational Cost
	1,164.44	001-1311-476-0000-000000-000-00-000	Other Vocation Ed Services - FRS Services
	22,068.60	001-1130-477-0000-000000-000-00-000	Open Enrollment Out Charges
	(3,449.97)	001-1130-478-0000-000000-000-00-000	Community School Transfers
	(845.93)	001-1130-479-0000-000000-003-00-000	College Credit Plus services
		Revise budget for SFPR deductions to match May 10 settlement report	
Mod	261.83	018-1130-880-9003-000000-003-00-000	Increase budget for HS Principal Fund Award
	(261.83)	018-2421-430-9003-000000-003-00-000	
	117,035.38	Net Total Appropriation Modifications	
REVENUES:			
Mod	34,500.00	006-5100-9003-000000-000	Increase anticipated transfer to cover food se
Add	3,000.00	001-1820-9020-000000-002	Earmark 2019 Pepsi Sponsorship allocation t
Mod	2,540.00	300-1690-9315-000000-002	Modify activity budget by JH Volleyball coach
Mod	2,450.00	200-1620-900A-000000-003	Modify activity budget by Prom Advisor
Mod	17,922.20	006-5100-9003-000000-000	Increase anticipated transfer to cover food se
Mod	33,016.37	001-1934-0000-000000-000	Increase estimated insurance claim proceeds \$97,471.37
Mod	8,151.25	001-3211-0000-000000-000	Revise Economic Disadv Fund Revenue to ma
	(8,151.25)	001-3110-0000-000000-000	Revise Economic Disadv Fund Revenue to ma
	93,428.57	Net Total Revenue Modifications	

Mod = Modifications to original budget  
Additions = New Budget

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Additions

**Subject** F. Approve Transfer  
**Meeting** May 22, 2019 - Regular Meeting  
**Category** 4. Financial Reports & Resolutions  
**Access** Public  
**Type** Action  
**Recommended Action** Approve the following transfer of funds within the Federal Transferability Grants for FY 2019 as recommended by the treasurer:

Transfer from Title IV-A to Title I:

3.88 572-5100-9019-000000-000 Title I Transfer In  
(3.88) 599-7200-911-9219-000000-00000-000 Title IV-A Transfer Out

Transfer from Title II-A to Title I

1,501.86 572-5100-9019-0000000-000 Title I Transfer In  
(1,501.86) 590-7200-911-9019-000000-00-00-000 Title II-A Transfer Out

**Subject** G. 2020 Workers Comp Rating Program Agreement  
**Meeting** May 22, 2019 - Regular Meeting  
**Category** 4. Financial Reports & Resolutions  
**Access** Public  
**Type** Action (Consent)  
**Recommended Action** To approve the 2020 Workers' Compensation Group Retrospective Rating Program agreement with Spooner Inc as our Third Party Administrator as recommended by the Treasurer.

Thanks to the efforts of our employees to avoid and safeguard against serious work related injuries, and the safety reviews, walkthroughs and training provided by Spooner Inc. since signing on with them in 2014, we have been able to reduce our annual workers compensation premiums from \$48,042 in 2014 to \$17,012 in policy year 2019. However, due to our claim history over the past 3 years, and most especially in 2018, our projected premiums for policy year 2019 is \$36,389, with a project refund of 35-45%.

Executive File Attachments  
Application Group Retro\_RULH LSD\_Brown Co Ohio\_2020\_signed.pdf (131 KB)

**Subject** H. Five Year Forecast (May Update)  
**Meeting** May 22, 2019 - Regular Meeting  
**Category** 4. Financial Reports & Resolutions  
**Access** Public

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Held 20

Type Action

Recommended Action To approve the Five Year Forecast and Assumptions as presented.

Admin Content  
See Five Year Forecast attached as presented by the Treasurer.

I have also included a summary detail of some significant changes and assumptions made to the forecast since the October 2018 filing. Many of these management changes have been made by management to improve the future financial viability of the District.

It is important to note that we are in at the end of the current State of Ohio Bi-Annual Budget period, so the governor and legislatures are current working on a new bi-annual budget which could have a big impact on how this forecast my look in the months to come. However, that budget is still in discussion, and we may not have a final decision until late June.

Administrative File Attachments  
May 2019 Five Year Forecast Change Notes\_2019-2021.pdf (82 KB)  
RULH\_Five Year Forecast\_May2019 Draft.pdf (28 KB)  
Forecast Assumptions\_May 2019\_RULH Draft.pdf (152 KB)

Executive Content  
For Comparative purposed, I have attached copies of the most current available 5 Year Forecast from surrounding District for comparative purposes only.

**Subject I. Motion and Second**

Meeting May 22, 2019 - Regular Meeting

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action **(Resol. #05-19-087)** Mr. Wilson moved and Mr. Oberschlake seconded upon the recommendation of the treasurer to approve the minutes, financial report, and financial resolutions as presented.

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Yea - Mr. Cluxton Yea - 5 Nay - 0  
Yea - Mrs. Huff Motion Carried - Y  
Yea - Mr. Oberschlake  
Yea - Mr. White  
Yea - Mr. Wilson

5. Facilities and Transportation

**Subject A. Approve Bus Bid for 2019 Purchase**

Meeting May 22, 2019 - Regular Meeting

Category 5. Facilities and Transportation

Access Public

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Type                      Action

Recommended Action    To accept the bids and approve the purchase of a 72 Passenger Conventional School Bus as recommended by the transportation supervisor as presented:

Only 1 bid received - Ohio Machinery Co. (aka Ohio CAT)

72 Passenger Conventional School Bus

Base Price    84,215.00

- Requested Options:
- Driver Seat Arm Rest    40.00
  - Electric Junction Box    Standard
  - Auxiliary Lighting    1,130.00
  - Service Brake Interlock    1,150.00
  - Added Chassis Undercoating    405.00
  - Added Fuel Tank Undercoating    400.00
  - Battery Shut-off switch    Standard
  - Auxiliary Backup Camera    -
  - Auxiliary 360 Camera    -
  - LED Dome Lights    115.00
  - 1 Piece Floor cover    515.00
  - 4" LED flushmount side panel backup lights    275.00
  - Rear Seat Side Window    Standard
- 4,030.00

Total combined cost    88,245.00

**Subject                      B. Motion and Second**

Meeting                      May 22, 2019 - Regular Meeting

Category                      5. Facilities and Transportation

Access                      Public

Type                      Action

Recommended Action    **(Resol. #05-19-088)** Mr. Oberschlake moved and Mr. Wilson seconded upon the recommendation of the transportation supervisor and treasurer of schools to approve the Facilities and Transportation resolutions as presented.

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Yea - Mr. Cluxton      Yea - 5 Nay - 0

Yea - Mrs. Huff      Motion Carried - Y

Yea - Mr. Oberschlake

Yea - Mr. White

Yea - Mr. Wilson

**6. Education /Curriculum /Instruction**

RECORD OF PROCEEDINGS

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BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_ 20\_\_\_\_

Subject                      **A. 2019 Potential Graduates**

Meeting                      May 22, 2019 - Regular Meeting

Category                      6. Education/Curriculum/Instruction

Access                      Public

Type                      Action

Recommended Action    Approve the list of 2019 Potential Graduates as presented below.

File Attachments  
2019 Potential Graduates.pdf (34 KB)

Subject                      **B. Motion and Second**

Meeting                      May 22, 2019 - Regular Meeting

Category                      6. Education/Curriculum/Instruction

Access                      Public

Type                      Action

Recommended Action    **(Resol. #05-19-089)** Mrs. Huff moved and Mr. Oberschlake seconded upon the recommendation of the superintendent of schools to approve the Education/Curriculum/Instruction resolutions as presented.  
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Yea - Mr. Cluxton    Yea - 5 Nay - 0  
Yea - Mrs. Huff    Motion Carried - Y  
Yea - Mr. Oberschlake  
Yea - Mr. White  
Yea - Mr. Wilson

**7. Personnel - Certified**

Subject                      **A. Shelby Schelling resignation**

Meeting                      May 22, 2019 - Regular Meeting

Category                      7. Personnel - Certified

Access                      Public

Type                      Action

Recommended Action    Accept the resignation from Shelby Schelling, HS Ag teacher, effective August 1, 2019.

Admin Content  
See attached resignation letter

Administrative File Attachments  
Schelling resignation.pdf (33 KB)

RECORD OF PROCEEDINGS

Minutes of

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BEAR GRAPHICS 800.325.8094 FORM NO 10148

Held \_\_\_\_\_ 20\_\_\_\_

**Subject**                      **B. April Baldwin resignation**

Meeting                      May 22, 2019 - Regular Meeting

Category                      7. Personnel - Certified

Access                      Public

Type                      Action

Recommended Action    Accept the resignation from April Baldwin, 6th grade Math teacher, effective July 31, 2019.

Admin Content  
See attached resignation letter

Administrative File Attachments  
Baldwin resignation.pdf (57 KB)

**Subject**                      **C. Sarah Moore resignation**

Meeting                      May 22, 2019 - Regular Meeting

Category                      7. Personnel - Certified

Access                      Public

Type                      Action

Recommended Action    Accept the resignation from Sarah Moore, ES Title I teacher, effective July 31, 2019.

Admin Content  
See attached resignation letter

Administrative File Attachments  
Moore resignation.pdf (21 KB)

**Subject**                      **D. Justin Birchfiled resignation**

Meeting                      May 22, 2019 - Regular Meeting

Category                      7. Personnel - Certified

Access                      Public

Type                      Action

Recommended Action    Accept the resignation from Justin Birchfield, 8th Grade Science teacher, effective July 31, 2019.

Admin Content  
See attached resignation letter

Administrative File Attachments  
Birchfield resignation 5-22-19.pdf (48 KB)

**Subject**                      **E. Lt. Col. Jeffrey Wooldridge, resignation**

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_ 20\_\_\_\_

Meeting May 22, 2019 - Regular Meeting  
Category 7. Personnel - Certified  
Access Public  
Type Action  
Recommended Action Accept the resignation from Lt. Col. Jeffrey Wooldridge, Sr. MCJROTC Instructor, effective July 31, 2019.

Admin Content  
See attached resignation letter

Administrative File Attachments  
Wooldridge resignation.pdf (25 KB)

**Subject F. Scott Thacker, 8th Grade Math**  
Meeting May 22, 2019 - Regular Meeting  
Category 7. Personnel - Certified  
Access Public  
Type Action  
Recommended Action Approve Scott Thacker as 8th Grade Math Teacher and issue a 1 year contract at a salary of MA Step 4 pending verification.

**Subject G. Timothy Sullivan, 8th Grade Science**  
Meeting May 22, 2019 - Regular Meeting  
Category 7. Personnel - Certified  
Access Public  
Type Action  
Recommended Action Approve Timothy Sullivan as 8th Grade Science Teacher and issue a 1 year contract at a salary of BA 150 Step 1 pending verification.

**Subject H. Whitney Lovejoy, 8th Grade Language Arts**  
Meeting May 22, 2019 - Regular Meeting  
Category 7. Personnel - Certified  
Access Public  
Type Action  
Recommended Action Approve Whitney Lovejoy as 8th Grade Language Arts Teacher and issue a 1 year contract at a salary of MA Step 9 pending verification

**Subject I. Certified Staff Contracts Expiring**



RECORD OF PROCEEDINGS

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BEAR GRAPHICS 800.325.8094 FORM NO 10148

Held \_\_\_\_\_ 20\_\_\_\_

Meeting May 22, 2019 - Regular Meeting  
Category 7. Personnel - Certified  
Access Public  
Type Action  
Recommended Action Approve the following Certified contracts as listed below:

Certified Contracts				
First Name	Last Name	Contract	Salary	Building
Deedra	Arthur	3 year	BA 150 Step 6	HS
Vicki	Asbury	1 year	MA +30 Step 11	MS
Lori	Blanford	3 year	MA Step 3	HS
Jennifer	Gilpin	1 year	MA +18 Step 3	MS
Debbie	Gray	3 year	MA +18 Step 13	MS
Dawn	Grippa	1 year	BA 150 Step 2	ES
Jamie	Hampton	1 year	BA 150 Step 02	HS
Christine	Jones	1 year	MA Step 23	HS
Trent	Jones	1 year	BA 150 Step 4	HS
Erin	Kinder	3 year	MA Step 3	MS
April	Michael	3 year	MA Step 7	MS
Donald	Phillips	1 year	BA Step 8 (222)	HS
Polly	Spiller	1 year	MA Step 10	ES
Constance	Walker	1 year	MA Step 7	MS

Subject J. Motion and Second

Meeting May 22, 2019 - Regular Meeting  
Category 7. Personnel - Certified  
Access Public  
Type Action  
Recommended Action **(Resol. #05-19-090)** Mr. Wilson moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the above personnel - administrative resolutions as presented.  
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Yea - Mr. Cluxton Yea - 5 Nay - 0  
Yea - Mrs. Huff Motion Carried - Y  
Yea - Mr. Oberschlake  
Yea - Mr. White  
Yea - Mr. Wilson

8. Personnel - Academic/Fine Arts Supplementals/Extended Service

RECORD OF PROCEEDINGS

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Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_ 20\_\_\_\_\_

**Subject**                    **A. Tim Brown, HS Musical Director**

Meeting                    May 22, 2019 - Regular Meeting

Category                    8. Personnel - Academic/Fine Arts Supplementals/Extended Service

Access                    Public

Type                    Action

Recommended Action    Approve and award Tim Brown a 1 year supplemental contract for High School Musical Director for the 2018-19 school year.

**Subject**                    **B. 2019-20 Academic/Fine Arts Supplementals**

Meeting                    May 22, 2019 - Regular Meeting

Category                    8. Personnel - Academic/Fine Arts Supplementals/Extended Service

Access                    Public

Type                    Action

Recommended Action    Approve and award the Academic/Fine Art Supplemental Contracts for the 2019-20 school year as presented.

2019-20 Supplemental Positions					
Job #	First Name	Last Name	Supplemental Position	Salary	
				(per agreement)	
2020-045	Patricia	Skaggs	Academic Ceremony - MS	Category XI	
2020-046	Susie	Skinner	Art Fair - MS	Category XI	
2020-047	Patricia	Skaggs	FCCLA-MS	Category VIII	
2020-050	Patricia	Skaggs	Newspaper-MS	Category XI	
2020-055	Holly	Hayden	Spelling Bee-MS	Category XI	
2020-057	Patricia	Skaggs	Yearbook-MS	Category IX	
2020-059	Holly	Hayden	A+ Coordinator	\$2,500.00	
2020-047	Michele	Rau	FCCLA-HS	Category VIII	
2020-076	Pam	Fannin	A+ Coordinator	\$4,000.00	

**Subject**                    **C. 2019-20 Extended Service**

Meeting                    May 22, 2019 - Regular Meeting

Category                    8. Personnel - Academic/Fine Arts Supplementals/Extended Service

Access                    Public

Type                    Action

Recommended Action    Approve the extended service days 2019-20 school year for the staff member named in the list below:

2019-20 Extended Service				
Extended Service Description	First Name	Last Name	Days/\$\$	

RECORD OF PROCEEDINGS

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BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held 20

			(per agreement)
Band**HS	Tim	Brown	20 Days
Band/Chorus – MS	Jessica	Kahrs	8 Days
Building Technology Assistant	Patty	Ream	10 Days
Library – HS	Roberta	Armstrong	20 Days
MCJROTC – Jr. Instructor	Donald	Phillips	40 Days
Vocational Education	Patricia	Skaggs	10 Days
Vocational Education	Michele	Rau	10 Days
Vocational Education	Tammy	Whaley	10 Days
Guidance Counselor – HS	Jasmine	Osman	40 Days
Guidance Counselor – MS	April	Michael	10 Days
Nurse	Elaine	Manning	10 Days
National Board Honorarium	Michael	Scanlan	\$2,500
Culinary Supervisor	Michele	Rau	\$4,000
LPDC	Linda	Douglas	\$300
LPDC	Rochelle	Massey	\$300
LPDC	Patricia	Skaggs	\$300
LPDC	Karen	Dunn	\$300
LPDC	Aric	Fiscus	\$300

Subject D. Motion and Second

Meeting May 22, 2019 - Regular Meeting

Category 8. Personnel - Academic/Fine Arts Supplementals/Extended Service

Access Public

Type Action

Recommended Action (Resol. #05-19-091) Mr. Wilson moved and Mr. Oberschlake seconded upon the recommendation of the superintendent of schools to approve the above personnel - Academic/Fine Arts supplementals resolutions as presented.

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Yea - Mr. Cluxton Yea - 5 Nay - 0  
Yea - Mrs. Huff Motion Carried - Y  
Yea - Mr. Oberschlake  
Yea - Mr. White  
Yea - Mr. Wilson

9. Personnel - Classified

Subject A. Mary Gagnon retirement

Meeting May 22, 2019 - Regular Meeting

Category 9. Personnel - Classified

Access Public

Type Action

Recommended Action Accept the retirement letter from Mary Gagnon, Paraprofessional at the MS, effective August 1, 2019.

RECORD OF PROCEEDINGS

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Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_ 20\_\_\_\_

File Attachments  
Gagnon retirement.pdf (79 KB)

**Subject**                    **B. Classified Staff Contracts Expiring**

Meeting                    May 22, 2019 - Regular Meeting

Category                    9. Personnel - Classified

Access                    Public

Type                    Action

Recommended Action    Approve and award the classified contracts as presented

**Classified Contracts**

First Name	Last Name	Contract	Salary	Building
Julie	Blackburn	Continuing	Step 3	HS
Lori	Blackburn	Continuing	Step 3	ES
Kelly	Davis-Drees	Continuing	Step 3	ES
Kerri	Eastwood	2 year	Step 1	ES
Heather	Hauke	Continuing	Step 3	ES
Lindsay	Jones	Continuing	Step 3	MS
Latesa	Lewis	Continuing	Step 3	HS
Susan	Miller	Continuing	Step 3	MS
Susan	Phillips	2 year	Step 3	HS
Jessika	Taylor	Continuing	Step 3	ES

Executive Content

**Subject**                    **C. Classified Substitute List - 2018-19 revised**

Meeting                    May 22, 2019 - Regular Meeting

Category                    9. Personnel - Classified

Access                    Public

Type                    Action

Recommended Action    Approve the revisions to the Classified Substitute List for the school year 2018-19:

**Deletions:**

Angela Grandstaff - from all classifications    Moved out of district

**Additions:**

Melinda Daulton - Custodian classification

File Attachments  
2018-19 Classified Substitute List 5-22-19.pdf (23 KB)

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held 20

**Subject** D. Motion and Second

**Meeting** May 22, 2019 - Regular Meeting

**Category** 9. Personnel - Classified

**Access** Public

**Type** Action

**Recommended Action** **(Resol. #05-19-092)** Mr. Oberschlake moved and Mr. Wilson seconded upon the recommendation of the superintendent of schools to approve the above personnel - classified resolutions as presented.

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Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Oberschlake

Yea - Mr. White

Yea - Mr. Wilson

10. Personnel - Athletic Supplementals

**Subject** A. Fall & Winter Athletic contracts for 2019-2020

**Meeting** May 22, 2019 - Regular Meeting

**Category** 10. Personnel - Athletic Supplementals

**Access** Public

**Type** Action

**Recommended Action** Approve the following supplemental contracts as listed:

MIDDLE SCHOOL:					
Job #	Position	First Name	Last Name	Contract	
2020-001	7th Grade Volleyball	Beth	Carrington	1 year Supplemental Contract	
2020-002	8th Grade Volleyball	Susie	Skinner	1 year Supplemental Contract	
2020-003	Jr. High Boys Cross Country	Barry	Sims	1 year Pupil Activity Contract	
2020-009	7th Grade Girls Basketball	Eric	Fulton	1 year Pupil Activity Contract	

HIGH SCHOOL:					
Job #	Position	First Name	Last Name	Contract	
2020-018	HS Boys Cross Country	Trent	Jones	1 year Supplemental Contract	
2020-019	HS Girls Cross Country	Trent	Jones	1 year Supplemental Contract	

**Subject** B. Motion and Second

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held 20

Meeting May 22, 2019 - Regular Meeting

Category 10. Personnel - Athletic Supplementals

Access Public

Type Action

Recommended Action **(Resol. #05-19-093)** Mr. Oberschlake moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the above personnel - athletic supplementals resolutions as presented.

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Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Oberschlake

Yea - Mr. White

Yea - Mr. Wilson

11. Personnel - Athletic Volunteer

**Subject A. James "Duke" Regenstein - Unpaid Volunteer for Jr. High Girls & Boys Basketball**

Meeting May 22, 2019 - Regular Meeting

Category 11. Personnel - Athletic Volunteer

Access Public

Type Action

Recommended Action Approve James "Duke" Regenstein as an unpaid volunteer for Jr. High Boys & Girls Basketball for the 2019-20 school year.

**Subject B. Motion and Second**

Meeting May 22, 2019 - Regular Meeting

Category 11. Personnel - Athletic Volunteer

Access Public

Type Action

Recommended Action **(Resol. #05-19-094)** Mrs. Huff moved and Mr. Wilson seconded upon the recommendation of the superintendent of schools to approve the above personnel - athletic volunteer resolutions as presented.

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Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Oberschlake

Yea - Mr. White

Yea - Mr. Wilson

12. Administrative/Advisory

**Subject A. Reschedule June Regular Meeting**

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800.325.8094 FORM NO 10148

Held \_\_\_\_\_ 20\_\_\_\_

Meeting May 22, 2019 - Regular Meeting  
Category 12. Administrative/Advisory  
Access Public  
Type Action  
Recommended Action To reschedule the June regular meeting from June 19, 2019 to either June 12th or June 26th.  
There being no issues, it was decided to reschedule the meeting to June 12th.

Subject B. Motion and Second

Meeting May 22, 2019 - Regular Meeting  
Category 12. Administrative/Advisory  
Access Public  
Type Action  
Recommended Action (Resol. #05-19-095) Mr. Oberschlake moved and Mr. Wilson seconded upon the recommendation of the superintendent of schools to approve the rescheduling of the June 2019 meeting as discussed to June 12, 2019, same time and place.  
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Yea - Mr. Cluxton Yea - 5 Nay - 0  
Yea - Mrs. Huff Motion Carried - Y  
Yea - Mr. Oberschlake  
Yea - Mr. White  
Yea - Mr. Wilson

13. Executive Session

Subject A. Motion and Second to enter Executive Session  
Meeting May 22, 2019 - Regular Meeting  
Category 13. Executive Session  
Access Public  
Type Action  
Recommended Action \_\_\_\_\_ moved and  
\_\_\_\_\_ seconded  
the motion to enter Executive Session for the purpose of: (See attachment)  
There being no matters to discuss or consult on, no executive session was held.

File Attachments  
Exec session language in detail.pdf (28 KB)

14. Old Business

15. New Business

Subject A. RULH Graduation - Sunday, May 26, 2019 @ 2 pm

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_ 20\_\_\_\_

Meeting May 22, 2019 - Regular Meeting  
Category 15. New Business  
Access Public  
Type Information

16. Correspondence

Subject A. Thank you card from Ohio Tobacco Museum

Meeting May 22, 2019 - Regular Meeting  
Category 16. Correspondence  
Access Public  
Type Information

Mr. Young noted that this was for the use of the facility, setup, and cleanup

Subject B. Thank you card from Family of Helen Thatcher (Glenda Huff)

Meeting May 22, 2019 - Regular Meeting  
Category 16. Correspondence  
Access Public  
Type Information

17. Adjourn

Subject A. Adjourn

Meeting May 22, 2019 - Regular Meeting  
Category 17. Adjourn  
Access Public  
Type Action

Recommended Action There being no further business, Mr. Wilson moved and Mr. White seconded to adjourn the meeting at 8:23 pm.

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Yea - Mr. Cluxton    Yea - 5    Nay - 0  
Yea - Mrs. Huff    Motion Carried - Y  
Yea - Mr. Oberschlake  
Yea - Mr. White  
Yea - Mr. Wilson

Treasurer

Board President